NOVA wants you to understand the College’s new On-Time Registration policy. Starting with the Fall 2014 semester, you must register for classes by 11:59pm on the day before a session starts.

The payment policy has not changed. If you register at the last minute the day before a session starts, you still have until 5:00pm on the next business day to pay tuition. In other words, tuition **DOES NOT** need to be paid by the 11:59pm deadline the day before the session begins. As always, make sure you pay by 5:00pm on the next business day or your classes will be dropped for non-payment.

You may still drop a course, but if registration has closed, you will not be able to add a new class during the same session; you will have to wait until the next session. The same is true for swaps. If you want to swap a course, you will need to select a course in a future session.

Schedule adjustments will be allowed during the first week of classes **ONLY** if you have documented mitigating circumstances. If you find yourself in this situation, talk to the appropriate academic division dean because that is the only person who can grant permission for schedule adjustments.

Are you aware that you can register for Fall-2014 classes starting now and not have to pay until July 28th 2014? Register early so you can get the classes you need. This policy change affects all students! **START STRONG!**

### Academic Calendar Reminders

- **16-Week Session:**
  - Last week of classes: 28 April – 2 May 2014
- **Second 8-Week Session:**
  - Last day to withdraw without grade penalty: 19 April 2014
- **Summer Semester:**
  - Tuition payment deadline for Summer Semester is before 5pm on 28 April 2014

### Adding or Dropping a Class?

If you add or drop a class from your schedule, it is imperative that you notify your Veteran’s Advisor by submitting the Adjustment form as soon as possible. These changes may affect your benefits and could potentially cause an increase or decrease of any housing stipend that you may be entitled to. Remember that it is the student’s responsibility to promptly notify the Veteran’s Advisor of any changes to your schedule.

### Wounded Warrior Program

A Wounded Warrior Program Peer Specialist will be available on the NOVA Alexandria Campus every Monday from now until the end of the Spring Semester. Mr. Than, Naing will staff a table in the Bisdorf Cafeteria from 10:00am-12:00pm, and then will be available in room AA127A from 1:00pm-2:00pm.

### BAH Requirements

<table>
<thead>
<tr>
<th>Semester</th>
<th>Total # of Credits</th>
<th>BAH Received</th>
</tr>
</thead>
<tbody>
<tr>
<td>16-Week</td>
<td>12</td>
<td>100%</td>
</tr>
<tr>
<td>8-Week</td>
<td>6</td>
<td>Pro-rated</td>
</tr>
<tr>
<td>8-Week</td>
<td>4</td>
<td>100%</td>
</tr>
</tbody>
</table>

### Student Veterans “FALL IN!”

During the 2014 Spring semester, the Student Veterans Group meeting will take place on a weekly basis starting on April 3rd, 10th, and 24th. The meetings will take place in room AA127A, Bisdorf Building from 3:30pm—4:30pm and will include current SITREPs on All Student Veteran’s activities and upcoming events.

Also, please come by for a study break and relax and have a chat with your brothers/sisters in arms over a cup of “Joe” on Thursday, 17 April 2014, Bisdorf Bldg. Room AA127A from 3:30–4:30pm. Take the time to reconnect, share stories or experiences, or just make new battle buddies here at NOVA Alexandria.

**Hope to see you there!!!**
Adult Career Pathways Program
While you are likely aware of many services NOVA offers to Student Veterans, you may not have heard of this one before. Adult Career Pathways (ACP) provides adult students with a structured support system specifically designed to assist adult students in navigating NOVA’s processes, while ensuring students are successful in completing their educational goal. The Adult Career Pathways program is free to all eligible students (all military, military spouses, and veterans are among eligible students). The program is optional and students can choose to leave at any time. Students who choose to participate in the ACP Program receive ongoing support and guidance through each step of the college experience. ACP Career Counselors help participants.

⇒ Identify career goals and pathways to achieve them.
⇒ Learn about programs and opportunities available through NOVA
⇒ Develop an individual plan of education, training, or other program(s)
⇒ Navigate the procedures necessary to attend NOVA classes and apply for financial assistance
⇒ Assess their skills and experience

As you can see, there are a variety of ways that the ACP Program is beneficial. We are helping students plan for the fall semester no, so please contact us if you are interested in joining ACP: Valerie Palmer, Adult Career Pathways Veteran Advisor, vpalmer@nvcc.edu. Valerie will be in Room AA193B on the Alexandria Campus on Wednesday afternoons from approximately 1:30pm—4:30pm if you have a question or want to make an appointment for a brief session.

Plan Ahead

May 6th:
⇒ Fall 2014 open registration for all students begins
May 19th:
⇒ Summer 2014 Classes Begin (12WK, 1st-6WK, 1st-8WK)
June 16th:
⇒ Summer Classes Begin (2nd-8WK)
June 30th:
⇒ Summer 2014 Classes Begin (2nd-6WK)
August 10th:
⇒ Summer 2014 Classes End

Upcoming Events

April 15th:
Priority NOVAConnect Registration Begins for Continuing Students for Fall 2014.
Resume Skills Workshop: This workshop is a great way to prepare for upcoming Job Fairs. Learn how to prepare a resume and interview processes with potential employers. Bisdorf Building, Room 158; 11:00am—1:00pm

April 16th:
Student Workshop: Microsoft Word Basics: Learn the basics of creating documents using Microsoft Office. Bisdorf Building, Room 337, from 1:00pm—2:00pm

April 22nd:
City of Alexandria 2014 Job Fair: Register for the 2014 Job Fair and take advantage of over 30 Employers and organizations offering paid, volunteer, and internship positions. Schlesinger Building 10:00am—1:00pm.

April 30th
Time Management and Organizational Skills Workshop: This workshop will discuss time management, organization, benefits of using a planning system, review your classroom contract (syllabus), and important dates. Bisdorf Building, Room 158; 1:00pm—2:00pm.

Academic Center for Excellence
LOCATION
Bisdorf Building, Room AA-229
Phone: 703.845.6363
writinghelp@nvcc.edu

ACE Link

HOURS
Monday - Thursday: 9:00 a.m. - 6:00 p.m.
Friday: 9:00 a.m. - 2:00 p.m.

The Academic Center for Reading and Writing teaches effective reading, writing, and critical thinking strategies. We provide students with techniques that help them organize their work in order to improve their logic and make their writings flow. Students learn grammar rules and how to spot grammatical errors. The Center also offers free one-on-one consultations and group workshops to assist students with writings already in progress.