Since admission policies and program requirements vary among four-year colleges, all students need to be acquainted with the specific requirements of the college or university of their choice. Students should consult and work closely with counselors and/or academic advisors in transfer planning and for designing an appropriate NOVA program of study.

NOVA offers transfer programs that lead to the associate of arts (A.A.) degree or the associate of science (A.S.) degree. These programs are designed for students who plan to complete the freshman and sophomore years of college work at the community college and then transfer to a four-year college or university to complete the junior and senior years of a bachelor’s degree. Some four-year colleges will accept certain associate of applied science (A.A.S.) and associate of applied arts (A.A.A.) programs, but each institution has a different policy.

The College transfer website is a good first stop in planning one's transfer from NOVA to a four-year institution. Guaranteed admission and articulation agreements, four-year school transfer guides and admission information, campus transfer events, and more, are all linked on this site. After viewing the site, a follow-up visit with a campus transfer counselor is recommended.

Only courses with a grade of “C” or better are accepted for transfer even if the student has an A.A. or A.S. degree. Students must submit a completed transcript request form online through NOVAConnect or to a NOVA Student Services Center to have an official copy of their transcript forwarded to the intended transfer college or university.

The State Council of Higher Education for Virginia (SCHEV) and the State Board for Community Colleges have endorsed a State Policy on Transfer. This policy gives guidelines for Virginia community colleges and state-supported senior institutions on admission of transfer students, acceptance and application of transfer credits, services for and responsibilities of transfer students, and guidelines for students who transfer without an A.A. or an A.S. degree.

[Excerpted from NOVA web page here.]

Transferring from NOVA

Remember | Reflect | Serve

In memory of the nearly 3,000 people who were killed in the September 11, 2001 terrorist attacks, each year in the United States we observe Patriot Day: A National Day of Service and Remembrance. The AL Campus Community will gather in the Bisdorf Courtyard at 9:15 am on Friday, September 11, 2015, which will include a moment of silence.
Protect Yourself Against Identity Theft

Did you know the average victim of identity theft spends more than 40 hours and $500 rectifying his or her personal and financial affairs? Here are some simple tips to protect you from cyber criminals.

- Do not list your Social Security number, (SSN) on checks, driver’s license, etc., and protect this information at all times.
- Use different, strong passwords (with both caps and non-capitalized letters, numbers, and symbols) for each account. Do not use ‘123456’; it’s the most commonly used password. Also avoid birthdays and pet names.
- Shred bills and other important papers. Never throw them away.
- Keep a list of all your accounts in a secure place.
- Carry only the credit card(s) and cash you will need for the day.
- Retrieve mail from your mailbox promptly, and have a trusted person pick it up if you’re away. Never leave outgoing mail in your mailbox. A raised mailbox flag is an invitation for theft.
- Do not provide personal information or your whereabouts (e.g., spending a week on vacation) on social media.
- If shopping on-line, only use secure sites (indicated by: https).
- Do not download files or open hyperlinks from people you do not know.
- Do not send personal information by fax.
- Update virus protection programs monthly.
- Review your credit report annually (it’s free!).

If you are a victim of identity theft, contact your police, banks, and each of your credit card companies immediately. Excerpted from August 2015 Public Safety Newsletter. The Public Safety Newsletters are produced on a monthly basis by the NOVA Police Department and the Office of Emergency Management & Planning. The main purpose of the newsletters is to keep the NOVA community informed on specific initiatives and to provide useful information to help maintain a safe and secure learning environment.

Census Dates

When you register for a class at NOVA, you are making a commitment to attend the class regularly, either in person or online. Since the Commonwealth of Virginia contributes a significant portion of your educational costs, you must establish your attendance or participation early in the semester, rather than taking a seat that might have gone to another student. The census date marks the last day to make that change.

If you do not attend at least one class meeting or participate in an online learning class by the census date (last day to drop with a tuition refund), your class registration may be administratively deleted.

Upcoming census dates are as follows:

- First 8-week session in-person classes—September 1
- 14-week session in-person classes—September 23
- 16-week session in-person classes—September 10

Academic Calendar – Fall 2015

REMINDER: Fall tuition payment deadline is past. If you register on July 27 or after, you must pay your tuition before 5:00 p.m. the next business day to prevent being dropped from your classes.

Important Dates:
- Sept. 7: Labor Day Holiday. College Closed.
- Sept. 11: Parking enforcement begins 6:00 am
- 16-Week
  - Sept. 10: Census date for 16-Week Classes
- First 8-Week
  - Sept. 1: Census date for First 8-Week Classes
  - Sept 27: Last day to withdraw w/o grade penalty
- 14-Week:
  - Sept. 8: Classes begin for 14-Week Session
  - Sept. 23: Census Date for 14-Week Classes
- 12-Week
  - Sept. 21: Classes begin for 12-Week Session
**Fall BAH Requirements**

<table>
<thead>
<tr>
<th>Semester</th>
<th>Total # of Credits</th>
<th>BAH %</th>
</tr>
</thead>
<tbody>
<tr>
<td>16-Week Session</td>
<td>12 Cr</td>
<td>100%</td>
</tr>
<tr>
<td>16-Week Session</td>
<td>7 Cr or more</td>
<td>Pro-rated</td>
</tr>
<tr>
<td>16-Week Session</td>
<td>6 Cr or less</td>
<td>NO BAH</td>
</tr>
<tr>
<td>8-Week Session</td>
<td>6 Cr</td>
<td>100%</td>
</tr>
</tbody>
</table>

**Adding or Dropping a Class?**

If you add or drop a class from your schedule, it is imperative that you notify your Veteran’s Advisor by submitting the Adjustment form as soon as possible. These changes may affect your benefits and could potentially cause an increase or decrease of any housing stipend that you may be entitled to. Remember that it is your responsibility to promptly notify the Veteran’s Advisor of any changes to your schedule.

---

**The Veterans Crisis Line**

Need Help?

The **Veterans Crisis Line** connects Veterans and their families and friends with qualified, caring Department of Veterans Affairs responders through a confidential toll-free hotline, online chat, or text. Veterans and their loved ones can call **1-800-273-8255 and Press 1**, chat online, or send a text message to 838255 to receive confidential support. 24 hours a day, 7 days a week, 365 days a year. Support for deaf and hard of hearing individuals is also available.

For more about the Veterans Crisis Line, click [here](#).

---

**Fall 2015 Registration – Other Sessions**

Fall registration for the 14-week and 12-week sessions is currently in progress. For the start dates of these and other fall 2015 sessions, consult with the Fall 2015 **Schedule of Classes**.

- For continuing NOVA students seeking academic advising, you may meet with an Academic Advisor who is a faculty member in your program of study. Contact your Academic Division for a list of advisors in your program of a study, [https://www.nvcc.edu/alexandria/divisions/index.html](https://www.nvcc.edu/alexandria/divisions/index.html).
- Academic advising is also available at Student Services in AA194, Monday-Thursday, from 8:30 am to 7:30 pm, and Friday from 8:30 am to 5:00 pm.
- If you cannot come to campus to meet with your advisor, Online Virtual Advising is another option. Virtual Advisors are available by chat or email, [https://nvcc.edu/virtualadvising/index.html](https://nvcc.edu/virtualadvising/index.html).
- Remember to pay your tuition by the payment deadline. The fall tuition payment deadline was July 27, 2015. When you register for Fall 2015 classes after July 27, 2015, you are required to pay tuition by 5:00 pm on the following business day. NOVA may drop your classes if tuition is not paid by the deadline, [http://www.nvcc.edu/payment/](http://www.nvcc.edu/payment/).

---

**Alexandria Veterans & Military Student Resource Office**

The **AL Veterans & Military Student Resource Office** assists student veterans and their dependents by: providing information on their educational benefits; certifying paperwork for all applicable educational benefits; offering programs and workshops support of their student experience; and advising the Student Veterans Organization.

The **VetSuccess on Campus Counselor** is an experienced Vocational Rehabilitation Counselor on the NOVA - Annandale and Alexandria campuses. This counselor serves as a “VA One-Stop Liaison” for Veterans, active duty military and their eligible family members who attend or plan to attend NOVA.

The **AL Off-Campus Military Advisor** at JBMHH assists active duty military students and their family members with the same student services that other students access on campus, such as the admissions process, registration, credit evaluation, and educational advising. The advisor can also assist students with payment issues and connecting them with college resources.

The **AL Student Veterans Organization (SVO)** provides camaraderie and networking for both academic & social life. Any student enrolled in at least one credit with NOVA who is a veteran, reservist, National Guard member, or active duty service member is invited to be a member of the SVO. Contact the officers, [studentvetsalexandria@gmail.com](mailto:studentvetsalexandria@gmail.com).