

**Position Description**  
**Worship and Music Director**  
**Christ Crossman United Methodist Church**

**Job overview and purpose**

Christ Crossman UMC is looking for a faithful, energetic leader of Sunday worship celebrations that focus on God, help people of all ages grow in their understanding of the Gospel, and become better equipped for daily living as faithful disciples. The Worship and Music Director should have a passion for worshipping God and helping others worship through music. We believe Sunday worship should be welcoming and accessible to those in the community not already connected to a faith home.

The Worship and Music Director develops and leads the worship music ministry for Christ Crossman United Methodist Church in consultation with the pastor and other team members, helping musicians and the congregation grow as disciples of Jesus Christ. S/He will be committed to an authentic worship style and will have experience in worship planning. S/He will have solid music skills, and ideally will have the ability to direct, produce, and arrange as needed.

Our church currently has a blended worship style that includes a praise band and a small choir. While familiar with piano accompaniment, we are open to primary accompaniment by other instruments such as guitar. The praise band is a blend of paid musicians and congregants. The band typically includes drums, bass, and a lead singer. Previously the band included piano.

**Duties and responsibilities**

Vision & Relationships

1. Develop a vision and mission for an integrated church-wide music ministry that supports the overarching vision, mission, and goals of Christ Crossman UMC in concert with the Pastor, Worship Planning Team, Children's Choir, and other music program leaders.
2. Participate in the life of the church to enhance relationships among Christ Crossman staff and with the congregation, to actively obtain feedback, and to motivate participation in music as a ministry.
3. Lead musical skill development, community building, and spiritual growth within the congregation.

Preparation and Direction

1. As a member of the Worship Planning Team, plan regular and special worship services and select appropriate music that enhances the theological connection between music and sermon themes, often planning weeks and months ahead to allow for adequate preparation.
2. Organize, energize, lead, and direct the worship experience.
3. Coordinate and/or provide accompaniment during worship.
4. Oversee and lead audiovisual and tech team in order to produce the best possible atmosphere for worship environment (audio, computer graphics, lighting, video). Includes volunteer recruitment and training.
5. Plan, organize, lead, and direct 1-2 events annually, in coordination with other staff and lay leadership, as part of Christ Crossman's community outreach (e.g., Christmas carol singalong held in conjunction with the live nativity).
6. Ensure that critical musical leadership and instrumental accompaniment is available for all rehearsals and performances in order to be prepared for worship or events.

Recruiting, auditioning

1. Actively solicit and motivate participation in the music ministry.
2. Arrange for soloists and other musicians consistent within approved budget.

### Administration

1. Responsibly develop and execute Music Ministry budget as approved by Church Leadership Team.
2. Oversee instrument care and maintenance.
3. Archive and reuse existing music resources.
4. Other duties as assigned.

### **Qualifications**

1. A vibrant and growing relationship with Jesus Christ.
2. A discernment of call from God to the music ministry.
3. Leadership gifts and temperament relevant to this ministry position.
4. A capable communicator who evidences a teachable spirit.
5. A commitment to team-focused ministry with the pastor, church staff, and congregation.
6. Organizational and administrative skills, including effectiveness in handling details.
7. Working knowledge of rehearsal techniques and conducting other musicians.
8. Knowledge of traditional and contemporary Christian music.
9. Skill and ability in a wide range of musical styles.
10. Working knowledge of worship presentation software.
11. Ability to produce and direct special events, musicals, and programs.
12. Bachelor's degree in music or related area preferred or comparable experience.
13. Membership in or previous work experience in the United Methodist Church preferred.

### **Working conditions**

The Worship and Music Director is a part-time, salaried position. The work week is generally 10-12 hours per week on a year round basis including preparation, rehearsals, Sunday worship services, and special services. The position requires a willingness and flexibility to work additional hours when necessary to fulfill job responsibilities. Employee is subject to policies and procedures prescribed for all personnel.

It is expected that the Worship and Music Director informs the Pastor as far in advance as possible of any absences from the Sunday morning worship service. This includes the scheduling of accepted vacation time, sick leave, personal leave or any other absences. It is understood that illness and other emergencies may not afford the opportunity to make notification in a timely fashion; however, frequent failure to give advance notice of absence from the Sunday worship may be cause for dismissal.

### **Position Supervisor**

Pastor

### **Salary**

\$12,000-\$15,000 annually, depending on experience

### **Application Instructions**

Please send your resume and three references to [Jobs@ChristCrossman.org](mailto:Jobs@ChristCrossman.org). Videos and/or recordings of a recent performance or leading worship are optional but strongly encouraged.

Candidates selected for an interview must provide video of a recent performance or leading worship.