

How to Apply for NOVA Scholarships

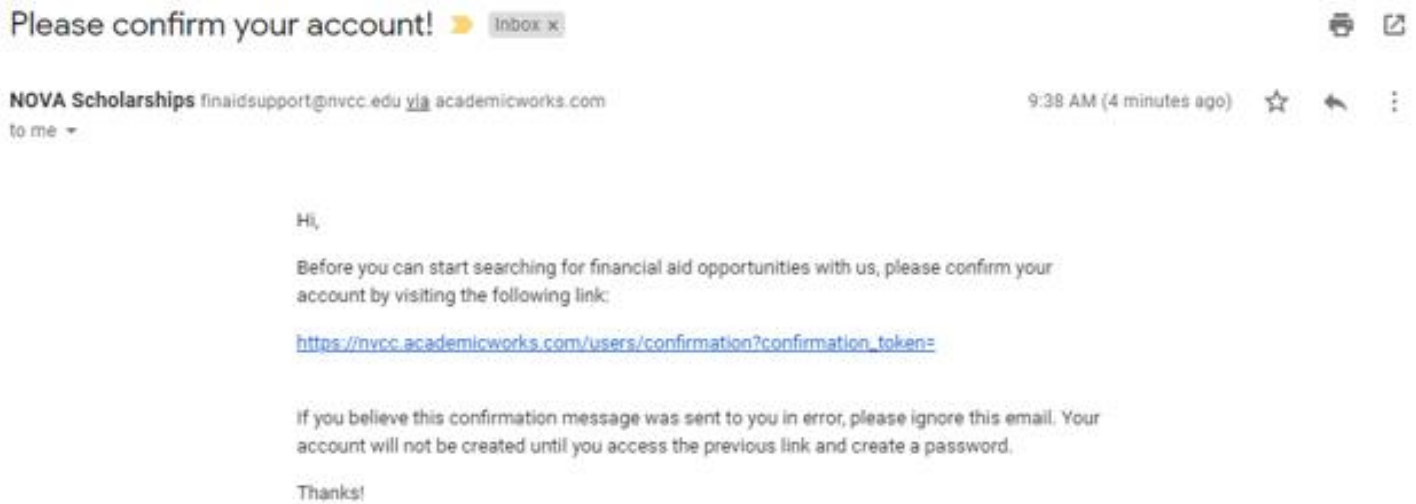
- 1) At <https://nvcc.academicworks.com/> click Sign Up.

The screenshot shows the NOVA Northern Virginia Community College logo at the top left. To the right are 'Sign Up' and 'Sign In' buttons. Below the logo is a navigation bar with 'Opportunities' and 'Donors' tabs. The main content area is titled 'Our Opportunities' and includes a 'Show Filters' button. The text explains that browsing 'All' scholarships shows all opportunities, with 'Automatch' scholarships requiring no additional application. It also provides application periods for Spring 2020 (starting Jan 13, 2020) and Summer 2020 (starting May 11, 2020). A search bar labeled 'Search by Keyword' is at the bottom.

- 2) Enter your VCCS student email address and create a password. If you do not have access to your VCCS student email because you have not yet enrolled at NOVA, please email the Scholarship Coordinator, Darryl Shell at dshell@nvcc.edu for assistance.

The screenshot shows the 'Opportunities' section of the website. It features a 'Welcome!' heading followed by instructions for students and administrators to sign up using their VCCS email and create a password. A 'Please note' section addresses reviewers and reference providers. Below the text are three input fields: 'Email Address', 'Password', and 'Confirm Your Password'. A password requirement note states: 'Your password must contain a minimum of 8 characters and include at least 1 digit, 1 uppercase letter, and 1 lowercase letter.' At the bottom left are links for 'Trouble signing in?' and 'Sign In', and at the bottom right is a yellow 'Sign Up' button.

3) Log in to your VCCS email and click on the provided link to confirm your account.



4) Begin completing the General Application after clicking on the link in your VCCS email.

If you need to log in again after clicking on the link that was sent to your VCCS email, use the https://nvcc.academicworks.com/users/sign_in website and enter the VCCS email and password you created to sign in as shown below.

✔ A message with a confirmation link has been sent to your email address. Please open the link to activate your account.

Applicants and Administrators [References and Reviewers](#)

Welcome!

In order to access your account, please sign in using your VCCS email address and your AcademicWorks password you created. If you need to recover your password or you have not yet received an email confirming your account, please click on [trouble signing in](#). If you're signing in to submit a reference or to review scholarships, please select the "References and Reviewers" tab above.

Email Address

Password

[Trouble signing in?](#) • [Sign Up](#)

- 5) Complete the General Application to be considered for “auto match” scholarships. By submitting the General Application you will be considered for the scholarships for which you may be eligible based on the information provided in the General Application.

The screenshot shows the 'Application Progress' section with 'General Application' selected. The main content area is titled '2020-2021 NOVA Scholarship Application' and includes instructions to save and submit the application. Below this is the 'General Application Questions' section with the following fields:

- * First Name**: Text input field. Below it: 'Name on admission application to NOVA.'
- * Last Name**: Text input field. Below it: 'Name on admission application to NOVA.'
- * Primary Campus**: Dropdown menu. Below it: 'Select the campus where you attend the majority of your classes or receive student services. This information will determine campus specific scholarship eligibility.'
- * Please select all campuses or NOVA Online where you are attending/taking classes.**: A list of checkboxes for 'Alexandria', 'Annandale', and 'Loudoun'.

At the bottom right of the form are two buttons: 'Save and Keep Editing' and 'Finish and Submit'.

- 6) After submitting the General Application you should see a notice indicating that your general application was successfully submitted and you may be presented with additional recommended scholarship opportunities for which you may possibly be eligible. Apply for those scholarships individually by clicking on the “Apply” button and following the prompts for each one. Remember to click the “Finish and Submit” button at the bottom of the screen after you complete each additional application.

The screenshot shows the 'Application Progress' section with 'General Application' marked as complete (checked) and 'Other Recommended Opportunities' as the next step. A green notification banner at the top states: 'Your general application has been successfully submitted.' Below this is the 'Recommended Opportunities' section, which includes a 'Show Filters' button and a 'PLEASE NOTE' paragraph. A search bar is present above a table of opportunities:

Award	Name	Actions
\$2,800.00	Apple Federal Credit Union Foundation Commonwealth Legacy Scholarship The Northern Virginia Community College Educational Foundation and the Student Financial Aid Office are pleased to announce the availability of the...	Apply by 06/01/2020
\$2,000.00	Earle C. Williams Veteran Technology Scholarship The Northern Virginia Community College Educational Foundation and the Student Financial Aid Office are pleased to announce the availability of the...	Apply by 06/01/2020
\$2,000.00	Gupta Values Scholarship The Northern Virginia Community College Educational Foundation and the Student Financial Aid Office are pleased to announce the availability of the...	Apply by 06/01/2020

At the bottom left of the dashboard is an 'Applicant Record' button.

* If selected, would you agree to participate in the annual Student Leadership Program?

Yes

No

* Please provide high school transcript.

[Add a New File](#)

* Please upload a reference from a teacher or school counselor with contact email address. Reference provider will be contacted via email to submit reference questionnaire.

[Add a New File](#)

* Are you currently a dual enrolled student who will be attending NOVA full-time in the fall 2020 semester?

YES

NO

- 7) If you are selected as a scholarship recipient you will be notified via your VCCS student email within about two months after the scholarship deadline and the award will be posted on your myNOVA account under [View Financial Aid](#). If you are not selected to receive a scholarship then you will not be notified.