<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event</th>
<th>Presenter</th>
<th>Department</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday Mar</td>
<td>1:30–2:00</td>
<td>Introduction: The Social Sciences and Millennials</td>
<td>Carolyn Lorente</td>
<td>Psychology Department</td>
<td>AA-158</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Mapping the New Millennium: How Geography Explains It All</td>
<td>Melinda Alexander</td>
<td>Geography Department</td>
<td>AA-158</td>
</tr>
<tr>
<td>Wednesday</td>
<td>11:00–12:15</td>
<td>The Millennial Voter</td>
<td>Jack Lechelt</td>
<td>Political Science Department</td>
<td>AA-196</td>
</tr>
<tr>
<td>Wednesday</td>
<td>12:30–1:45</td>
<td>Sociology and Millennials</td>
<td>Nicole Hindert</td>
<td>Sociology Department</td>
<td>AA-196</td>
</tr>
<tr>
<td>Wednesday</td>
<td>12:30–2:00</td>
<td>Capstone Panel: Q&amp;A with Social Scientists on Millennial Issues</td>
<td>All Faculty</td>
<td>All Social Science Departments</td>
<td>AA-196</td>
</tr>
<tr>
<td>Thursday</td>
<td>12:30–1:45</td>
<td>#MillennialMinds: Mental Health in the Millennial Generation</td>
<td>Amy Coren</td>
<td>Psychology Department</td>
<td>AA-196</td>
</tr>
<tr>
<td>Thursday</td>
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<td>Psychology Department</td>
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</tr>
</tbody>
</table>
Join us for

The Northern Virginia Review’s Vol. 31 Launch Celebration & Awards Ceremony

Tuesday, March 21, 2:30 - 4:30
Ernst Cultural Center, Annandale Campus

Keynote speaker Kim Roberts — award-winning poet, editor, and literary historian of DC authors — will read from her latest book, The Scientific Method, hailed as “a master work by a master poet.”

Copies of The Scientific Method and Vol. 31 will be available for purchase.

Refreshments served
The conflicting demands of work and home can cause stress. It can zap the time and energy we need to get everything done. Find answers to help you become more satisfied with both home and work life. Competing demands will be identified. A review of central life goals will contribute to an understanding of how to reach better work-life balance.

This workshop is sponsored by the NOVACares office and presented by the Anthem Employee Assistance Program.

**Location:** NOVA ELI Pender 4 Room 121
3922 Pender Drive, Fairfax VA 22030

**SAVE THE DATE:**
**WEDNESDAY 03/22/2017**
**9:30–10:30 AM**

For more information or to RSVP contact:
Latrice Shannon
lsshannon@nvcc.edu
Virtual Open Education Week
March 27 - 31, 2017
Full Schedule & Online Registration Coming Soon!
Questions?
Contact ELI-Library@nvcc.edu

NOVA OPENS UP

What: 20 min Power Talks w/ 20 min Q&A
When: March 27-31, 2017 Daily Sessions
Where: Virtual BB Collaborate Ultra

FEATURING POWER TALKS BY:

- Chris Hafen // NOVA Faculty
- Library of Congress
- John Hilton // OER Scholar
- Digital Public Library of America
- OER Commons
- Lumen Learning
- And More...

HOSTED BY:
Northern Virginia Community College
Extended Learning Institute

FOLLOW US:
@NOVAonlinelearn
#NOVAopen
#openeducationwk
NOVA OPEN UP

What: 20 min Power Talks w/ 20 min Q&A
When: March 27-31 Daily Sessions
Where: Virtual, BB Collaborate Ultra

**MONDAY, MARCH 27**

11:00AM
NOVA OER Overview
OER initiatives and projects undertaken at NOVA will be highlighted, as well as data about student enrollment and success in digital OER courses. Participants will be asked to share their own experiences implementing OER at NOVA during the question and answer session following the presentation.

3:00PM
UMUC OER Model
An overview of the University of Maryland University College’s model of institutional adoption and implementation of OER will provide a great opportunity for participants to compare and contrast to their own model.

**TUESDAY, MARCH 28**

11:00AM
Bring the Library of Congress to Your Classroom
Presenters from Teaching with Primary Sources, a program of the Library of Congress, will take you on a virtual tour of the remarkable digital resources from the world’s largest library.

1:00PM
COUP Framework
Want to be convinced of the efficacy of OER? Hear distinguished scholar and BYU professor John Hilton talk about the COUP framework as an approach for studying the impact of OER in higher ed and designing your own research studies about the impact in your classroom or at your college.

**WEDNESDAY, MARCH 29**

11:00AM
Putting the Person Back into Personalized Learning
In this session, participants will learn about digital personalized learning platforms, including Lumen’s Waymaker. Learn about the ways in which technologies are being leveraged to customize the individual learning experience and enhance the communication between faculty and students.

3:00PM
OER Commons Demo
Interested in finding high quality OER resources to meet your course needs? This informal session will demonstrate the features and searching capabilities of OER Commons, the digital public library of OER.

**THURSDAY, MARCH 30**

11:00AM
Integrating OER: Tips for Getting Started
How do I find OER? Do I need to covert my entire class to OER? Where do I start? This session will provide tips and tools for getting started with OER. Hear Lisa Young, respected OER leader of Scottsdale C C and Maricopa CC’s Maricopa Millions Steering Team discuss how to get started.

3:00PM
Cultivating OER in PSY
Chris Hafen of NOVA will present a summary of his path to developing OERs, the challenges and successes. The focus will be on the student uptake of materials and how they have impacted preparation, engagement, and interest throughout his courses. The session will provide lessons learned on avoiding pitfalls and building on strengths inherent in an OER approach.

**FRIDAY, MARCH 31**

12:00PM
OER Google Hangout
Come to this informal session to wrap up your thoughts and ideas after attending any (or none) of the NOVA Opens Up sessions. Ask questions, make comments, share ideas and experiences. Pop in and out of the session as your schedule allows.
<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Session</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 7</td>
<td>10 a.m.-11 a.m.</td>
<td>MS Word mail merge</td>
</tr>
<tr>
<td>March 8</td>
<td>10 a.m.-11 a.m.</td>
<td>Create fillable forms with Adobe Acrobat Pro</td>
</tr>
<tr>
<td>March 14</td>
<td>10 a.m.-11 a.m.</td>
<td>SIS queries for faculty advisors</td>
</tr>
<tr>
<td>March 14</td>
<td>11 a.m.-12 p.m.</td>
<td>Excel: VLookup &amp; Pivot Tables</td>
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<tr>
<td>March 14</td>
<td>5 p.m.- 6 p.m.</td>
<td>Manage Content with Google Drive</td>
</tr>
<tr>
<td>March 15</td>
<td>10 a.m.-11 a.m.</td>
<td>Excel: Frequently used formulas &amp; functions</td>
</tr>
<tr>
<td>March 15</td>
<td>11 a.m.-12 p.m.</td>
<td>Capture Lectures with Digital Tools</td>
</tr>
<tr>
<td>March 16</td>
<td>5 p.m.- 6 p.m.</td>
<td>Dig Deeper into Google Docs</td>
</tr>
<tr>
<td>March 21</td>
<td>11 a.m.-12 p.m.</td>
<td>Create Quizzes &amp; Exams with the Help of Respondus</td>
</tr>
<tr>
<td>March 22</td>
<td>10 a.m.-11 a.m.</td>
<td>Introduction to MS Publisher</td>
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<tr>
<td>March 22</td>
<td>11 a.m.-12 p.m.</td>
<td>Present &amp; Collaborate Online with Blackboard Collaborate Ultra</td>
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<tr>
<td>March 23</td>
<td>11 a.m.-12 p.m.</td>
<td>Transition to a Blackboard Content Editor Power-User</td>
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<tr>
<td>March 28</td>
<td>10 a.m.-11 a.m.</td>
<td>Captioning YouTube videos</td>
</tr>
<tr>
<td>March 28</td>
<td>5 p.m.- 6 p.m.</td>
<td>Dig Deeper into Google Sheets &amp; Google Forms</td>
</tr>
<tr>
<td>March 29</td>
<td>11 a.m.-12 p.m.</td>
<td>Apply Blackboard Interactive Rubric Feature</td>
</tr>
<tr>
<td>March 30</td>
<td>10 a.m.-11 a.m.</td>
<td>How to work from home using VPN &amp; FTP / How to use myNOVA Advanced Password Reset tool</td>
</tr>
<tr>
<td>March 30</td>
<td>5 p.m.- 6 p.m.</td>
<td>Collaborate Online with Google Hangouts</td>
</tr>
<tr>
<td>April 4</td>
<td>10 a.m.-11 a.m.</td>
<td>Introduction to MS Visio</td>
</tr>
<tr>
<td>April 4</td>
<td>11 a.m.-12 p.m.</td>
<td>Present &amp; Collaborate Online with Blackboard Collaborate Ultra</td>
</tr>
<tr>
<td>April 5</td>
<td>5 p.m.- 6 p.m.</td>
<td>Access &amp; Use VCCS Google Apps</td>
</tr>
<tr>
<td>Date</td>
<td>Time</td>
<td>Event</td>
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<tr>
<td>April 6</td>
<td>10 a.m.-11 a.m.</td>
<td>Cybersecurity: Don’t fall for phishing scams</td>
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<tr>
<td>April 6</td>
<td>5 p.m.- 6 p.m.</td>
<td>Manage Content with Google Drive</td>
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<tr>
<td>April 11</td>
<td>5 p.m.- 6 p.m.</td>
<td>Dig Deeper into Google Docs</td>
</tr>
<tr>
<td>April 13</td>
<td>3 p.m.- 4 p.m.</td>
<td>Present &amp; Collaborate Online with Blackboard</td>
</tr>
<tr>
<td>April 18</td>
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<tr>
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<td>1 p.m.- 2 p.m.</td>
<td>Transition to a Blackboard Content Editor</td>
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<tr>
<td>April 19</td>
<td>5 p.m.- 6 p.m.</td>
<td>Dig Deeper into Google Sheets &amp; Google Forms</td>
</tr>
<tr>
<td>April 20</td>
<td>10 a.m.-11 a.m.</td>
<td>How to caption YouTube videos</td>
</tr>
<tr>
<td>April 20</td>
<td>3 p.m.- 4:30 p.m.</td>
<td>Use Blackboard Assignment &amp; SafeAssign Options</td>
</tr>
<tr>
<td>April 25</td>
<td>10 a.m.-11 a.m.</td>
<td>How to work from home using VPN &amp; FTP / How to use myNOVA Advanced Password Reset tool</td>
</tr>
<tr>
<td>April 25</td>
<td>1 p.m.- 2 p.m.</td>
<td>Apply Blackboard Interactive Rubric Feature</td>
</tr>
<tr>
<td>April 26</td>
<td>5 p.m.- 6 p.m.</td>
<td>Collaborate Online with Google Hangouts</td>
</tr>
<tr>
<td>April 27</td>
<td>10 a.m.-11 a.m.</td>
<td>Googling smarter for more reliable search results</td>
</tr>
<tr>
<td>April 27</td>
<td>3 p.m.- 4:30 p.m.</td>
<td>Use &amp; Manage Blackboard Grade Center</td>
</tr>
<tr>
<td>May 1</td>
<td>10 a.m.-11 a.m.</td>
<td>Introduction to MS Visio</td>
</tr>
<tr>
<td>May 3</td>
<td>1 p.m.- 2 p.m.</td>
<td>Create Quizzes &amp; Exams with the Help of Respondus</td>
</tr>
<tr>
<td>May 9</td>
<td>10 a.m.-11 a.m.</td>
<td>Googling smarter for more reliable search results</td>
</tr>
<tr>
<td>May 10</td>
<td>10 a.m.-11 a.m.</td>
<td>Introduction to MS Publisher</td>
</tr>
</tbody>
</table>

**Classroom Sessions at 3922 Pender Drive, Room 149, Fairfax**

- March 16  10 a.m.-12 p.m.  Adobe Acrobat Pro Basics
- March 23  10 a.m.-12 p.m.  Adobe Acrobat Pro Advanced
- April 5   10 a.m.-12 p.m.  Excel Basics
- April 12  10 a.m.-12 p.m.  Excel Intermediate
- April 19  10 a.m.-12 p.m.  Excel Advanced

To register, please visit [eli.nvcc.edu/trainingcatalog](http://eli.nvcc.edu/trainingcatalog)

Questions? TechnologyTrainingCenter@nvcc.edu
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<thead>
<tr>
<th>Campus</th>
<th>Session</th>
<th>Date</th>
<th>Time</th>
<th>Room</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alexandria</td>
<td>1</td>
<td>2/10/17</td>
<td>12–1:30pm</td>
<td>AA 289</td>
<td>Writing/Revising SLOs and Curriculum Mapping</td>
</tr>
<tr>
<td>Woodbridge</td>
<td>2</td>
<td>2/24/17</td>
<td>12–1:30pm</td>
<td>WS 233</td>
<td>Creating a Useful Assessment Plan</td>
</tr>
<tr>
<td>MEC</td>
<td>3</td>
<td>3/17/17</td>
<td>12–1:30pm</td>
<td>Rm 254</td>
<td>Using SLO Results to Improve Student Learning</td>
</tr>
<tr>
<td>Loudoun</td>
<td>1</td>
<td>3/31/17</td>
<td>12–1:30pm</td>
<td>LC 309</td>
<td>Writing/Revising SLOs and Curriculum Mapping</td>
</tr>
<tr>
<td>Annandale</td>
<td>2</td>
<td>4/07/17</td>
<td>12–1:30pm</td>
<td>TBD</td>
<td>Creating a Useful Assessment Plan</td>
</tr>
<tr>
<td>Manassas</td>
<td>3</td>
<td>4/28/17</td>
<td>12–1:30pm</td>
<td>MH 110</td>
<td>Using SLO Results to Improve Student Learning</td>
</tr>
</tbody>
</table>

The Office of Institutional Effectiveness and Student Success Initiatives is offering a three part series of workshops on SLOs at NOVA, open to all faculty and staff. The series will discuss the importance of SLOs at NOVA and provide information and practice on identifying and writing SLOs, selecting and designing assessment measures that provide useful results, gathering and summarizing results and using results to improve teaching and student learning. Faculty with and without SLOs assessment experience are encouraged to attend. This information is also applicable to developing and assessing course objectives.

The workshops give a comprehensive overview of the assessment process at NOVA. Session 1 focuses on writing program SLOs and mapping out where they are introduced, practiced and mastered by students in the course curriculum. Session 2 empowers programs and faculty with practical guidance in devising appropriate assessment measures. In Session 3, participants will learn how to use the data they gather to improve student learning.

If you have questions, please contact Dr. Daniel Gustav Anderson, Student Learning Outcomes Specialist, at dganderson@nvcc.edu or 703–503–6216.

To register go to: https://www.nvcc.edu/webforms/trainings/oiestrainings/
FILE YOUR TAXES FOR FREE!
IRS-certified volunteers will help ensure you receive the maximum tax refund and help determine if you are eligible for the Earned Income Tax Credit. Workshops are Facilitated Self Assistance (FSA) sites. You will use the computer to file with the step-by-step help of certified volunteers.

OPEN TO ALL NOVA STUDENTS & THEIR FAMILIES
SPACE IS LIMITED! REGISTER TO RESERVE YOUR SEAT.

ALEXANDRIA CAMPUS
FEB 7, 10-2 PM, FEB 20, 10-2 PM - AA334C
MAR 13, 4-8 PM - AA416
APR 4, 10-2 PM - AE 204
novataxprepalexandria2017.eventbrite.com

MANASSAS CAMPUS
FEB 6, 10-2 PM, FEB 27, 4-8 PM
MAR 20, 10-2 PM, APR 4, 4-8 PM
Howsmon Hall, 110
novataxprepmanassas2017.eventbrite.com

ANNANDALE CAMPUS
FEB 7, 4 PM-8 PM, CT102
MAR 27, 4 PM-8 PM, CT107
novataxprepanandale2017.eventbrite.com

MEC/SPRINGFIELD CAMPUS
FEBRUARY 13, 4-8 PM, Labs 327 & 330
MARCH 6, 10-2 PM, Labs 327 & 330
novataxprepspringfield2017.eventbrite.com

LOUDOUN CAMPUS
FEB 6, 4-8 PM, FEB 27, 1-3 PM
MAR 20, 4-8 PM, APR 10, 4-8 PM
LR 249J
novataxpreploudoun2017.eventbrite.com

WOODBRIDGE CAMPUS
FEB 13, 10-2 PM, MAR 6, 4-8 PM
MAR 27, 10-2 PM, APR 10, 10-2 PM
Arts & Sciences Building, Room 230K
novataxpreploudoun2017.eventbrite.com

MONEY MANAGEMENT WORKSHOPS
Learn about creating a budget, reducing expenses, creating an emergency fund, saving for long-term goals, credit cards, credit scores, credit reports, responsible borrowing, and free financial coaching services.

NOVAmoneymanagement workshops.eventbrite.com
The ASPM’s website is in the process of updating its policies and procedures, which are uploaded as they become available. Be sure to check out the ASPM’s website to see the most recent additions!!

**Recent Updates**

The following policy is now added to ASPM’s website.

<table>
<thead>
<tr>
<th>Policies</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Facilities – Environmental Compliance Policy</td>
<td>This program governs NOVA’s compliance with the Federal Clean Water Act and NOVA’s Municipal Separate Storm Sewer System permit issued by the Virginia Department of Environmental Quality.</td>
</tr>
</tbody>
</table>

**Recently Updated Forms**

The following forms have been updated and can be found on Forms Library or by clicking on the link for each form.

1) Form 105-001  →  HR: Employment Verification  
2) Form 105-019  →  HR: Change of Address  
3) Form 105-023A →  HR: Candidate Evaluation  
4) Form 105-034  →  HR: Volunteer Status/Workers’ Compensation Act  
5) Form 105-039  →  HR: Acknowledgement of Extraordinary Contribution Fact Sheet  
6) Form 105-046  →  HR: Probationary Progress Review Fact Sheet  
7) Form 105-047A →  HR: Proposal for Adjunct Faculty Initial Appointment  
8) Form 105-043A →  HR: Employee Educational Assistance Request – NOVA Credit Course  
9) Form 105-043B →  HR: Employee Educational Assistance Request – External Course

**Recently Deleted Form**

1) Form 105-089  →  Notice of Vacancy (This is done in NATS now and there is no need to have it on Forms Library)
The Chrome River Travel & Expense system upgrade will be rolled out for use on Wednesday, March 22, 2017. Here are just a few of the changes you can expect:

- New look and feel to the User Interface
- Application will automatically adjust to the screen size of the device (e.g. phone, tablet or PC)
- Support and Compliance Review from the Shared Services Center

In order to transition to the new system there are several important dates and activities that require your attention:

- **Grey-out Period** – March 8th to 14th: beginning on 3/8/17, no new Pre-approval or Expense Report submissions will be possible.
- Please work to submit ALL expenses reports prior to March 8th so they can be completed before the actual conversion begins.
- Any pre-approvals related to travel to occur after March 8th should be delayed and created in the new Chrome River system if possible. Any approved pre-approvals in the current Chrome River system that are not linked to a submitted expense report before March 8th will need to be downloaded and saved as a PDF to be uploaded to the expense report when it is created in the new Chrome River system.
- If you are an approver, please promptly review and approve items in your queue.
- If a Pre-approval or Expense Report is returned for any reason, it will not be able to be resubmitted and must be processed in the new system.
- **Black-out Period** – March 15th to 21th: beginning on 3/15/17, there will be no access to the existing Chrome River System.
- **New Chrome River Go-live** – March 22nd.
  - A communication will be sent out with the new URL and login instructions.
  - Only new Pre-approvals and Expense Reports will be possible. There will be no data migration for end users.
  - If information from an old approved item is needed, the Office of the Controller will be able to help get the information needed.
  - Expense Reports can be submitted using saved PDFs of the Pre-approvals from the old system by attaching them and noting that in the warning comments.

With this migration, there have been some changes to the Chrome River platform that you are currently using, like being able to email receipts along with others. We encourage you to attend one of the sessions mentioned below to see what the new and improved updated version of Chrome River has to offer you, the traveler.

A trainer from the Shared Services Center will be on-site for training on Tuesday, March 7th at the Pender 4, Room 149 office location and Wednesday, March 8th at the Alexandria Room AA377 and AA383 location. There will be 2 sessions per day at each location. (8:30-10:30 and 11:00 to 1:00). Please use this link to sign up for the on-site training at either location.  [http://www.signupgenius.com/go/5080D4BA4AA28A2F94-travel5](http://www.signupgenius.com/go/5080D4BA4AA28A2F94-travel5)
If you are unable to attend one of these on-site sessions, please use this link to sign up for an online session: http://www.signupgenius.com/go/5080d4ba4aa28a2f94-travel
Online Travel and Expense Training dates begin on March 9th and run to March 17th.

We look forward to having each of you on a call or in person to explore the changes of Chrome River.

The Shared Services Center
www.ssc.vccs.edu
Want to talk about teaching?

Join us for a cup of coffee and a fun discussion with faculty and staff.

Ted and Pedagogy: Conversations about Teaching and Learning

This series of one-hour conversations will focus on foundational attitudes and ideas that enhance our teaching and invigorate our students' learning. Come share your experiences and leave feeling energized and inspired!

January: Mindset—The Power of Believing that You Can Improve
Thursday, 1/19 from 11:00-12:00 PM in LC 215

Carol Dweck researches “growth mindset” — the idea that we can grow our brain's capacity to learn and to solve problems. In this talk, she describes two ways to think about a problem that’s slightly too hard for you to solve. Are you not smart enough to solve it ... or have you just not solved it yet? A great introduction to this influential field.

Facilitators: Karen Doheney, English and Steve Clarke, English
The first 18 participants can pick up a free copy of Carol Dweck's book, Mindset!

February: Grit— The Power of Passion and Perseverance
Tuesday, 2/21 from 1:00-2:00 PM in HEC 114

Leaving a high-flying job in consulting, Angela Lee Duckworth took a job teaching math to seventh graders in a New York public school. She quickly realized that IQ wasn't the only thing separating the successful students from those who struggled. Here, she explains her theory of "grit" as a predictor of success.

Facilitators: Laura Young, English, Joe Agnich, Math, and Cathy Hall, Outreach Coordinator

March: Let's Teach for Mastery—Not Test Scores
Wednesday, March 1st from 12:30-1:30 PM in LC 215

Would you choose to build a house on top of an unfinished foundation? Of course not. Why, then, do we rush students through education when they haven’t always grasped the basics? Yes, it’s complicated, but educator Sal Khan shares his plan to turn struggling students into scholars by helping them master concepts at their own pace.

Facilitators: Paula Rodgers, Biology and Jeremy Cooke, English

April: The World Needs All Kinds of Minds
Tuesday, April 11th from 11:00-12:00 PM in LC215

Temple Grandin, diagnosed with autism as a child, talks about how her mind works -- sharing her ability to "think in pictures," which helps her solve problems that neurotypical brains might miss. She makes the case that the world needs people on the autism spectrum.

Facilitator: Johanna Debrecht, Math

This series is proudly brought to you by Loudoun's Achieving the Dream Campus Team.