

Job Description

Colvin Run Mill Historic Park G-Status Historian

Part-Time: 900 hrs/year

\$13.37/hour

Location: Colvin Run Mill Historic Park, located in Great Falls, Virginia.

Description of Duties: As a site educator, primary duties will be to present cultural history interpretive programs for school aged children and/or adults on a regular basis. Groups can include: school groups, scout groups, general public, thematic class series, camps, events, and special request programs. Additional duties may include to plan, prepare, and present Cub Scout and/or other Boy Scout activities, both pre-scheduled and upon request. Front desk, administrative, and other jobs may be included.

Hours: Must be able to work weekday mornings Tuesday-Friday, with core hours of 9:30am -12:30pm, to present field trip programs during the regular Fairfax County Public School school year. Scheduled hours for field trips will generally fall during October, November, and late February through early June. Additional hours including weekends may be scheduled as needed.

Required Qualifications: Experience preparing and presenting interpretive programs to individuals or groups. Ability to communicate effectively, both orally and in writing. Ability to deal effectively with citizen inquires and questions. Ability to remain flexible and adaptive on a daily basis, in a small museum environment.

Preferred Qualifications: Any combination of education and experience equivalent to a bachelor's degree in history, education or a closely related field, and six months experience presenting interpretive programs or teaching children.

Note: *Employment with Fairfax County is contingent upon satisfactory results on a criminal history record check, which will require the employee to be fingerprinted.* Additionally, Individuals in these positions are not eligible for employee benefits, and are not eligible to earn leave or receive holiday pay. This position cannot exceed 900 hours per calendar year.

To Apply: Please send questions, resume with references, and cover letter to

kathryn.blackwell@fairfaxcounty.gov

10017 Colvin Run Rd.

Great Falls, VA 22066

No phone calls, please